

HAWES & CURTIS

JERMYN ST, LONDON 1913

RETURN FORM

PLEASE COMPLETE THE RETURN INFORMATION BELOW IN AS MUCH DETAIL AS POSSIBLE. FAILURE TO DO SO MAY DELAY YOUR RETURN BEING PROCESSED.

| ORDER NUMBER | SURNAME | POSTCODE |
|--------------|---------|----------|
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ITEMS BEING RETURNED

IF YOU WOULD LIKE TO EXCHANGE YOUR ITEM, PLEASE SPECIFY THE PREFERRED SIZE. IF YOUR SIZE IS NOT AVAILABLE WE WILL AUTOMATICALLY ISSUE A REFUND.

| PRODUCT CODE | COLOUR | SIZE | QTY | REFUND OR EXCHANGE SIZE | REASON CODE |
|--------------|--------|------|-----|-------------------------|-------------|
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REASON CODE: 1- TOO BIG 2- TOO SMALL 3- TOO LONG 4- TOO SHORT 5- POOR QUALITY 6- DOES NOT FIT 7- ARRIVED TOO LATE 8- NOT AS EXPECTED
9- UNWANTED 10- ITEM IS FAULTY

- Return items must be unused, unaltered and returned in their original product packaging.
- To help with your return, please make sure you clearly label and declare your parcel as 'GOODS FROM THE UK, BEING RETURNED'.
- Our return policy can be found in our help section at <https://www.hawesandcurtis.com/return-policy> We advise all our customers to read this before making a return.
- Please package your return as securely as possible. Hawes and Curtis will not be responsible for damaged or missing items.
- Please allow up to 10 working days for any UK returns and up to 20 working days for any international returns. The team will always endeavour to process them quickly and will notify you via email as soon as they start to work on your return.
- Please retain proof of postage until we have confirmed receipt your return.

UK RETURNS: Please use Hawes & Curtis prepaid postage to return unwanted item. You can generate prepaid postage from our Help Centre at <https://help.hawesandcurtis.com/hc/en-us/articles/115001775885-How-to-get-a-refund-or-exchange-UK> and click on "Refunds & Exchanges".

You can then choose to generate either a Royal Mail or Collect Plus label. (Please be advised that Hawes & Curtis will not reimburse costs for postal insurance or returns not sent via the described method).

RETURNS ADDRESS: Hawes and Curtis, Website Returns, Unit 4, Haslemere Business Centre, Lincoln Way, Enfield, EN1 1DX

USA RETURNS / EXCHANGES: Please fill out this return form, place it in your parcel, secure the package properly and post it to us using the prepaid label provided in your order. A new form and label can also be found here: <https://help.hawesandcurtis.com/hc/en-us/articles/115001738389-How-to-get-a-refund-or-exchange-USA>

USA REFUNDS: Hawes & Curtis is unable to provide free returns for refund requests. When the team receive your refund request, we will deduct \$8.95 from your total order value. Please fill out this return form, place it in your parcel, secure the package properly and post it to us using the prepaid label provided in your order. A new form and label can also be found here: <https://help.hawesandcurtis.com/hc/en-us/articles/115001738389-How-to-get-a-refund-or-exchange-USA>

RETURNS ADDRESS: Hawes and Curtis, Website Returns, Unit 4, Haslemere Business Centre, Lincoln Way, Enfield, EN1 1DX

AUSTRALIA RETURNS: Hawes & Curtis is unable to provide this return service for free. Please fill out the return form, place it in your parcel, secure the package and post it to the address below:

RETURNS ADDRESS:Hawes and Curtis, Website Returns, Unit 4, Haslemere Business Centre, Lincoln Way, Enfield, EN1 1DX

Should you have any questions about your return, please visit our help centre at <https://www.hawesandcurtis.com/refund-info> or contact us at customerservice@hawesandcurtis.com